

**CENTRE COMMUNAUTAIRE SAINTE-ANNE**

**Financial Statements**

**Year Ended March 31, 2024**

**CENTRE COMMUNAUTAIRE SAINTE-ANNE**

**Index to Financial Statements**

**Year Ended March 31, 2024**

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	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Operations	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 11

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## INDEPENDENT AUDITOR'S REPORT

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To the Board of Directors of Centre communautaire Sainte-Anne

*Opinion*

We have audited the financial statements of Centre communautaire Sainte-Anne (the organization), which comprise the statement of financial position as at March 31, 2024, statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

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Independent Auditor's Report to the Members of Centre communautaire Sainte-Anne *(continued)*

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Fredericton, New Brunswick

June 7, 2024

CHARTERED PROFESSIONAL ACCOUNTANTS

**CENTRE COMMUNAUTAIRE SAINTE-ANNE**

**Statement of Financial Position**

**March 31, 2024**

	<b>2024</b>	<b>2023</b>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 611,236	\$ 799,101
Accounts receivable ( <i>Note 4</i> )	255,364	83,492
Inventory	991	1,970
Prepaid expenses	<u>13,848</u>	<u>11,404</u>
	<b>881,439</b>	895,967
<b>CAPITAL ASSETS (<i>Note 5</i>)</b>	<b>344,725</b>	<b>327,219</b>
	<b><u>1,226,164</u></b>	<b><u>1,223,186</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable ( <i>Note 6</i> )	\$ 269,290	\$ 158,726
Deferred revenue	<u>7,500</u>	<u>12,500</u>
	<b>276,790</b>	171,226
<b>DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS (<i>Note 8</i>)</b>	<b>133,376</b>	<b>171,267</b>
	<b><u>410,166</u></b>	<b><u>342,493</u></b>
Net assets invested in capital assets ( <i>Note 7</i> )	211,349	155,952
Restricted asset fund ( <i>Note 9</i> )	150,000	250,000
Unrestricted net assets	<u>454,649</u>	<u>474,741</u>
	<b>815,998</b>	880,693
	<b><u>1,226,164</u></b>	<b><u>1,223,186</u></b>

**ON BEHALF OF THE BOARD**

 *Louis Puglisi* \_\_\_\_\_ Director

 *Geneviève Stephen* \_\_\_\_\_ Director

CENTRE COMMUNAUTAIRE SAINTE-ANNE

Statement of Changes in Net Assets  
Year Ended March 31, 2024

	NET ASSETS INVESTED IN CAPITAL ASSETS (Note 7)	RESTRICTED ASSET FUND (Note 9)	UNRESTRICTED NET ASSETS	2024 Total	2023 Total
NET ASSETS - BEGINNING OF YEAR	\$ 155,952	\$ 250,000	\$ 474,741	\$ 880,693	\$ 723,469
Investment in capital assets	106,740	-	(106,740)	-	-
Inter-fund transfer	-	(100,000)	100,000	-	-
Excess (deficiency) of revenues over expenses	(51,343)	-	(13,352)	(64,695)	157,224
NET ASSETS - END OF YEAR	<u>\$ 211,349</u>	<u>\$ 150,000</u>	<u>\$ 454,649</u>	<u>\$ 815,998</u>	<u>\$ 880,693</u>

**CENTRE COMMUNAUTAIRE SAINTE-ANNE**

**Statement of Operations**

**Year Ended March 31, 2024**

	Budget (Unaudited)	<b>2024</b>	2023
<b>REVENUES</b>			
Bar sales	\$ 5,000	<b>\$ 6,558</b>	\$ 5,864
Canada - New Brunswick agreement on the promotion of official languages	176,000	<b>198,000</b>	206,000
Community and cultural activities	70,455	<b>54,527</b>	78,932
Department of Transport and Infrastructure	100,000	<b>100,000</b>	100,000
Interest income	17,500	<b>24,895</b>	6,532
Other ( <i>Note 10</i> )	111,465	<b>94,185</b>	101,313
Other grants	39,000	<b>55,687</b>	48,977
Photocopying	2,000	<b>2,972</b>	2,634
Province of New Brunswick ( <i>Note 11</i> )	701,629	<b>701,629</b>	715,679
Rental - other	345,795	<b>347,236</b>	349,806
Rental - school district	1,419,658	<b>1,480,189</b>	1,280,467
Student project	-	<b>-</b>	5,964
	<b>2,988,502</b>	<b>3,065,878</b>	2,902,168
<b>EXPENSES</b>			
Cleaning	605,000	<b>685,197</b>	590,564
Community development	123,955	<b>134,550</b>	148,167
Cultural development and contributions	9,500	<b>3,100</b>	3,500
Electricity	620,000	<b>581,578</b>	504,025
Materials and supplies	62,000	<b>139,711</b>	120,343
Other services	324,500	<b>266,758</b>	284,391
Repairs	144,000	<b>192,136</b>	107,560
Salaries and employment benefits	1,307,800	<b>1,076,200</b>	943,366
	<b>3,196,755</b>	<b>3,079,230</b>	2,701,916
<b>SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES</b>			
	<b>(208,253)</b>	<b>(13,352)</b>	200,252
<b>OTHER INCOME (EXPENSES)</b>			
Amortization of deferred contributions related to capital assets	-	<b>37,891</b>	31,965
Amortization of capital assets	-	<b>(89,234)</b>	(74,993)
	<b>-</b>	<b>(51,343)</b>	(43,028)
<b>SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES</b>			
	<b>\$ (208,253)</b>	<b>\$ (64,695)</b>	\$ 157,224

**CENTRE COMMUNAUTAIRE SAINTE-ANNE**

**Statement of Cash Flows**

**Year Ended March 31, 2024**

	<b>2024</b>	<b>2023</b>
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenues over expenses	\$ (64,695)	\$ 157,224
Items not affecting cash:		
Amortization of deferred contributions related to capital assets	(37,891)	(31,965)
Amortization of capital assets	<u>89,234</u>	74,993
	<u>(13,352)</u>	200,252
Changes in non-cash working capital:		
Accounts receivable	(171,872)	1,816
Inventory	979	(939)
Accounts payable	<b>110,561</b>	(42,431)
Prepaid expenses	(2,444)	32,568
Deferred revenue	<u>(4,997)</u>	(111,576)
	<u>(67,773)</u>	(120,562)
	<u>(81,125)</u>	79,690
<b>INVESTING ACTIVITIES</b>		
Deferred contributions	-	118,520
Purchase of capital assets	<u>(106,740)</u>	(187,421)
	<u>(106,740)</u>	(68,901)
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<b>(187,865)</b>	10,789
<b>CASH - BEGINNING OF YEAR</b>	<b>799,101</b>	788,312
<b>CASH - END OF YEAR</b>	<b>\$ 611,236</b>	<b>\$ 799,101</b>

# CENTRE COMMUNAUTAIRE SAINTE-ANNE

## Notes to Financial Statements

Year Ended March 31, 2024

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### 1. NATURE OF ACTIVITIES

The Centre communautaire Sainte-Anne (the "Centre") is a charitable non-profit Crown corporation pursuant to the Le Centre communautaire Sainte-Anne Act assented to on June 16, 1977. The main objective of the Centre is to promote and facilitate the establishment of French language cultural activities and services for the Francophone community in the greater Fredericton area.

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

These financial statements have been prepared by management in accordance with Canadian public sector accounting standards. The Centre applies the standards for not-for-profit organizations in the Canadian Professional Accountants (CPA) public sector accounting standards (PSAS) handbook. A summary of significant accounting policies is presented in the following paragraphs:

#### Expenditures assumed by the Province of New Brunswick

The construction costs of the building used by the Centre and a portion of the costs of repairs and improvements to the property have been paid by the Province of New Brunswick, the owner. These transactions are not reflected in the financial statements of the Centre.

#### Capital assets

Capital assets are recorded at cost. The Centre has adopted the policy of expensing capital assets acquired with an individual value of \$5,000 or less. Disposals of capital assets are removed from the accounts at their net book value. Repairs and maintenance are charged to operating expense. Betterments, which extend the estimated life of the asset owned by the Centre (i.e. which increases its service capacity or reduces future costs), are capitalized. Amortization is taken on capital assets on a straight line basis over the estimated useful life of the assets, at the following annual rates:

Improvement to buildings	10 years
Equipment and furniture	10 years
Computer equipment	5 years
Vehicles	5 years

The organization regularly reviews its capital assets to eliminate obsolete items.

#### Revenue recognition

The Centre follows the deferral method of accounting for contributions, which consist of project financing and governmental grants.

The Centre records operating grants as revenue in the period to which they relate.

Contributions restricted to the purchase of capital assets are deferred and amortized at the same rate as their respective capital asset. Non-restricted contributions are recorded as revenue in the period in which they are earned if the amount receivable can be reasonably estimated and collectability is reasonably assured.

Deferred revenue includes grants received before year end but not yet earned.

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# CENTRE COMMUNAUTAIRE SAINTE-ANNE

## Notes to Financial Statements

Year Ended March 31, 2024

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### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### Measurement uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the amounts of assets and liabilities reported and the presentation of contingent assets and liabilities at the date of the financial statements, and the amounts of revenues and expenses reported during the period. Significant areas where estimates are made are the value of accounts receivable, employee benefits, and the estimated useful life of capital assets. Actual results could differ from management's best estimates, as additional information becomes available in the future.

#### Inventory

Inventory is valued at the lower cost and net realizable value. Net realizable value is the estimated selling price in the ordinary course of business, less any applicable costs associated with its sale or disposal.

#### Cash

Cash is an amount of money readily available, in a financial institution or in another monetary account.

#### Accumulated sick leave benefits

Employees of the Centre are entitled to sick leave benefits which accumulate but do not vest. Management has calculated the amount of the sick leave benefit liability and has determined that the amount is not significant; therefore a liability has not been recorded in these financial statements.

#### Pension expenses paid by the Province of New Brunswick

Full-time employees of the Centre are entitled to receive pension benefits under the New Brunswick Public Service Superannuation Plan. Effective January 1, 2014 the Province converted this plan to the Public Service Shared Risk Plan. This converted plan requires all employer classified full-time employees to participate in this new plan. The plan continues to be a multi-employer plan under which contributions are made by both the employee and employer. The Centre is limited to its annual contributions which were \$80,593 for the year (\$55,367 in 2023).

#### Expense recognition

The Centre uses the accrual basis of accounting for expenses. Amounts paid or payable are recognized as expenses in the period in which the goods are delivered or the services provided to the Centre. Amounts paid in advance are reported as prepaid expenses.

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# CENTRE COMMUNAUTAIRE SAINTE-ANNE

## Notes to Financial Statements

Year Ended March 31, 2024

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### 3. FINANCIAL INSTRUMENTS

Financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. Carrying value is assumed to approximate fair value because of their short term maturity.

Unless otherwise stated, management is of the opinion that the Centre is not subject to significant risks related otherwise to interest rates and exchange rates stemming from these financial instruments because of their short term maturity.

#### *Credit risk*

Credit risk results from the uncertainty of predicting financial difficulties that the organizations may encounter that would render them unable to discharge an obligation to the Centre. The Centre manages this risk by having a diversified list of customers; thereby spreading the exposure over multiple customers. Management is of the opinion that there is no significant credit risk at March 31, 2024.

The maximum exposure to this risk at March 31, 2024, is equal to the accounts receivable balance of \$255,364.

#### *Liquidity risk*

Liquidity risk is the risk of not being able to settle or meet an obligation on time or at a reasonable price. The Centre receives sufficient funds from the Province and its operational activities in order to settle its obligations when they become due.

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### 4. ACCOUNTS RECEIVABLE

	2024	2023
Accounts receivable	\$ 214,896	\$ 60,436
Allowance for doubtful accounts	-	(36,913)
Projects receivable	2,650	18,024
HST receivable	37,818	41,945
	<hr/>	<hr/>
	\$ 255,364	\$ 83,492

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### 5. CAPITAL ASSETS

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Improvements to buildings	\$ 1,036,027	\$ 1,000,458	\$ 35,569	\$ 76,092
Equipment and furniture	1,071,554	820,043	251,511	246,488
Vehicles	119,647	62,639	57,008	-
Computer equipment	75,681	75,044	637	4,639
	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 2,302,909	\$ 1,958,184	\$ 344,725	\$ 327,219

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**CENTRE COMMUNAUTAIRE SAINTE-ANNE**

**Notes to Financial Statements**

**Year Ended March 31, 2024**

**6. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

	<b>2024</b>	<b>2023</b>
Accounts payable	\$ 230,593	\$ 109,322
Accrued liabilities	-	12,000
Amount collected on the behalf of other organizations	1,230	1,230
Salaries and benefits payable	35,280	13,182
Other accounts payable	2,187	22,992
	<hr/>	<hr/>
	<b>\$ 269,290</b>	<b>\$ 158,726</b>

**7. INVESTMENT IN CAPITAL ASSETS**

(a) Investment in capital assets is calculated as follows:

	<b>2024</b>	<b>2023</b>
Capital assets	\$ 344,725	\$ 327,219
Amounts funded by deferred contributions	<u>(133,376)</u>	<u>(171,267)</u>
	<hr/>	<hr/>
	<b>\$ 211,349</b>	<b>\$ 155,952</b>

(b) Change in net assets invested in capital assets is calculated as follows:

	<b>2024</b>	<b>2023</b>
Deficiency of revenues over expenses		
Amortization of deferred contributions related to capital assets	\$ 37,891	\$ 31,965
Amortization of capital assets	<u>(89,234)</u>	<u>(74,993)</u>
	<hr/>	<hr/>
	<b>\$ (51,343)</b>	<b>\$ (43,028)</b>
Net change in investment in capital assets		
Capital assets acquired	\$ 106,740	\$ 187,421
Deferred contributions received for capital assets	<u>-</u>	<u>(118,520)</u>
	<hr/>	<hr/>
	<b>\$ 106,740</b>	<b>\$ 68,901</b>

# CENTRE COMMUNAUTAIRE SAINTE-ANNE

## Notes to Financial Statements

Year Ended March 31, 2024

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### 8. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS

	<b>2024</b>	<b>2023</b>
Balance, beginning of year	\$ 171,267	\$ 84,712
Contributions received	-	118,520
Less amounts amortized to revenue	<u>(37,891)</u>	<u>(31,965)</u>
	<b><u>\$ 133,376</u></b>	<b><u>\$ 171,267</u></b>

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### 9. RESTRICTED ASSET FUND

The Board of Directors (BOD) have established a restricted asset fund. In 2024, \$100,000 (2023 - \$nil) was approved to be transferred from the restricted asset fund to the unrestricted asset fund.

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### 10. OTHER REVENUES

	<b>Budget</b>	<b>2024</b>	<b>2023</b>
Revenue - New arrivals	\$ 95,965	\$ 76,998	\$ 89,286
Revenue - Postage stamps	500	699	1,817
Other revenues	<u>15,000</u>	<u>16,488</u>	<u>10,210</u>
	<b><u>\$ 111,465</u></b>	<b><u>\$ 94,185</u></b>	<b><u>\$ 101,313</u></b>

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### 11. RELATED PARTY TRANSACTIONS

In 2023-2024, the Centre received from the Province of New Brunswick a grant of \$701,629 (\$715,679 in 2023), as well as revenue from various departments of \$1,580,189 (\$1,380,467 in 2023) for a total of \$2,281,818 (\$2,096,146 in 2023). Of this amount, \$nil is receivable as at March 31, 2024.

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### 12. ECONOMIC DEPENDENCE

The Centre communautaire Sainte-Anne is economically dependent of the Province of New Brunswick.

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### 13. BUDGET

The budget figures, as shown in the statement of operations, have been approved by the Board of Directors of the Centre.

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### 14. NET ASSETS MANAGEMENT

The objective of the Centre communautaire Sainte-Anne in relation to net assets management is to remain a viable entity while fulfilling its mandate, which is to contribute, through its unifying role, to the recognition and the promotion of francophone communities in the capital region. It achieves this objective through strong daily management of cash flows and the regular comparison of revenues and expenses to the annual operational and capital budgets.

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### 15. BANK INDEBTEDNESS

The organization has a line of credit of \$100,000 which has not been utilized at year-end. It bears interest at prime plus 3.5%.

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